

R K GHOSH & ASSOCIATES

Chartered Accountants

Indira Gandhi Shopping Plaza Raiganj, Uttar Dinajpur.

To The Chairman Raiganj Municipality Raiganj

Sub: Internal Audit Report for the FY 2018-19 of Raiganj Municipality.

Sir,

In terms of appointment related to the internal Audit of Raiganj Municipality, we have visited the following department of your ULB from time to time during course to verify the various records and vouch transactions there to:

- 1. Establishment Department
- 2. Accounts & finance Department
- 3. Sanitation Department
- 4. Public Works Department
- 5. Electric Department
- 6. Building Plan Department
- 7. Trade License Department
- 8. Relief Department
- 9. Water Supply Department
- 10. Property Tax Department
- 11. IT Department
- 12. Health Department
- 13. Youth and Cultural Department.

After verifying the records as maintained by above Department of your ULB we noted some discrepancies/findings and observations and on the basis we have prepared statement on the department wise findings and submitted the same for the clarifications/replies against our audit requires from your end.

We have considered your clarifications/replies against our audit queries while preparing your this Audit Report for Raiganj Municipality for the year 2018-19.

We hereby submit the detailed Internal Audit Report for your kind perusal and on ward necessary Action from your end.

Thanking You.

Yours Faithfully

Raj Kuman CA Raj Kumar G

Prop of R K Gho

Chartered Account U

CA MEMBERSHIP N.O:304978

DATE:27/12/2020

PLACE: Raiganj

This is to certify that the following income expenditure statement has been derived from the audited accounts for the year 2018-19.

OWN REVENUE	PT RECEIPT		
)Tax Revenue		AAAOUNT(IN DE)	AMOUNT(IN RS)
	HEADS OF INCOME	AMOUNT(IN RS) 9957657.00	9957657.00
Property Tax	PROPERTY TAX	3337037.00	3337037100
Other Tax	ADVERTISEMENT TAX -LAND HOARDING	579082.00	
	TRADE LICENCE FEES	3306060.00	
	INDE DOCTOR FEED		3985142.00
)Non Tax Reven	ue		
Fees & Fine			
	REGISTRATION OF PROFESSIONALS/ENLISTMENT FEES	302000.00	
	PLAN SANCTION FEES	7677295.00	
	BIRTH AND DEATH CERTIFICATE FEES	32868.00 1000.00	
	OCCUPANCY CERTIFICATE	280000.00	
	DISPOSAL CERTIFICATE-NURSING HOME ETC	50560.00	
	MUTATION FEES	28200.00	
	VACCANT LAND FEES SEPARATION FEES	51550.00	
	DEVELOPMENT FEES	79020.00	
	PENALTIES & FINES UNDER OTHER ACT	750.00	Na constant and a second
	ANY OTHER COLLECTION	3629125.00	
	SUB-DIVISION PERMIT FEES	300.00	
	AUCTION FEES	45600.00	12178268.00
			121/8268.00
i)User Charges		636961.00	
	AMBULANCE CHARGES	311200.00	
	FUNERAL VAN SERVICES	816750.00	
	SEPTIC TANK CLEARANCE CHARGES	12930.00	
	CREMATORIUM CHARGES	903730.00	
	CHARGES FOR PAY AND USE TOILETS	313223.00	
	SUPPLY OF EXTRA WATER/SPECIAL WATER SUPPLY/WATER TANKER	892352.00	Maria and the
	PARKING FEES	4324015.30	
	RECEIPTS FROM PATIENTS FOR VARIOUS HOSPITAL SERVICES	230650.00	
	TAIOR CHARGES	537500.00	
	ROAD DAMAGE RECOVERY	337,000,000	8979311.3
iii)Other Non Tax		1014650.00	
	BIDHAN MANCHA RENT(POURA NIWAS) BIDHAN MANCHA LODGING CHARGE(POURA NIWAS)	33550.00	
		321370.00	
	V.P.NIWAS (POURA NIWAS)	211800.00	
	BUS STAND STALL(RENT) BHAGAT SINGH MARKET COMPLEX(MARKET COMPLEX)	103699.00	
	BANDAR BAZAR MARKET (RENT)	1032197.00	
	INDIRA GANDHI ATITHI NIWAS(I.D.S.M.T)	1664596.00	
	NETAJI SUBHASH CH BOSE BHAWAN(I.D.S.M.T)	327000.00	
	INDIRA GANDHI SHOPPING PLAZA(I.D.S.M.T)	48776.00	
	MAHATMA GANDHI WOMEN HOSTEL	766093.00	
	RAIGANI BHAVAN ,KOLKATA	2446219.00	
	RENT FROM EMPLOYEE QUARTERS	12000.00	
-	OTHER RENTS	170000.00	
	SALE OF ANY OTHER ITEMS	5580726.00	
	SALE OF TENDER FORMS	1256463.00	
	SALE OF VARIOUS FORMS	395710.00	
	PARK ENTRANCE FEES	3954486,00	
	SLAUGHTERING FEES	79230.00	
	PARTICIPATION FEES (TENDER)	2750366.00	22168931.0
			22100931.0
2.OTHER REVEN			
a) income from I		261093.00	
	BANK INTEREST	2.01033.00	
	INTEREST ON GOVERNMENT DEPOSITS	Variation and the second secon	261093.0
	TOTAL REVENUE RECEIPT		
3.ASSIGNED REV			
a)State Assigne		10115371.00	
	ENTERTAINMENT TAX TAXES ON TRADES, PROFESSIONS & CALLINGS	3888569.00	
	MOTOR VEHICLE TAX	1085606.00	
	INCOME THE VALUE OF THE PROPERTY OF THE PROPER	-2112	15089546.
b)SFC			
UJSI C	SFC	338506.00	
-			338506.
c)Other State G	ovt Grant		
State d	SALARY GRANT	19270084.00	
	FIXED GRANT	25200409.00	
	DEARNESS ALLOWANCE	23908800.00	
T	PENSION RELIEF GRANT	17933667.00	-
	INTERIM RELIEF GRANT	1197245.00	
	ADHOC BONUS		87510205



Other Central Govt Trans			1447573
NOAPS			
NFBS			
MDM		24093436.00	
UPHCS		4568897.50 4160947.93	
NULM		5347334.00	
IGNWP		2443502.00	
IGNDPS		19344800.00	
IHSDP		1942200.00	
BMS		1374773.00	
thers		5575000.00	
			6985089
OTHER :	NGAL URBAN EMPLYMENT		
PULSE PO	PECIFIC PURPOSE GRANT	16981000.00	
	G WATER SUPPLY (TREASURY)	59754.00	
PREVENS	ION & CONTROL OF VECTOR BORNE DISEASE	2085.00	
FLOOD R	ELIEF GRANT	3953348.00	
LEPROCY		33156200.00	
SGSY		90160.00	
POLLUTIO	ON CONTROL BOARD	100000.00	
MUNICIP	AL YOUTH FESTIVAL	14552152.00	
SCHEME	OF HOUSING FOR THE URBAN POOR	110000.00	
SOMOBY	ATHI	153866.00	
SWASTHY	A SATHI	1000000.00	
ASSISTAN	TTO WEAKER SECTION	3450.00	
CHILD PRO	DIECTION SCHEME	10423870.00	
ers State Capital		77000.00	2000
	MENT FUND		80672885.
DEVELOPA	MENT FUND		
tral Capital Account Gra	nt(Under Central Scheme etc)	36843000.00	
AMRUT	it(Under Central Scheme etc)		36843000.
SWACHH B	HADAT	255,000,00	
HFA URBAI		855000.00 19475826.00	
UIDSSMT		50252189.00	
NUHM		1587567.00	
BADP		2475986.00	
		785517.00	
R CAPITAL RECEIPT		195017.00	75432085.0
GEETANJAL	HOUSING SCHEME		75432085.0
nistrative Expenses ,Esta BASIC SALAF	blishment & Salaries		
DEARNESS A	LLOWANCE	19456816.00	
HOUSE RENT	LLOWANCE ALLOWANCE	24445834.00	
HOUSE RENT	LLOWANCE ALLOWANCE	24445834.00 3528112.00	4
MEDICAL ALL WAGES	LLOWANCE ALLOWANCE	24445834.00 3528112.00 557339.00	4
MEDICAL AL WAGES EX-GRATIA	LLOWANCE ALLOWANCE	24445834.00 3528112.00 557339.00 22020543.00	d
MEDICAL ALI WAGES EX-GRATIA BONUS	LLOWANCE ALLOWANCE OWANCE	24445834.00 3529112.00 557339.00 22020543.00 18000.00	d
HOUSE RENT MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT	LLOWANCE ALLOWANCE OWANCE	24445834.00 3528112.00 557339.00 22020543.00 18000.00 1739873.00	d .
MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT GRADE PAY	LLOWANCE ALLOWANCE OWANCE ED PAY	24445834.00 3528112.00 557339.00 22020543.00 18000.00 1739873.00 26937923.00	4
HOUSE RENT MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT GRADE PAY INTERIM RELI	LLOWANCE -ALLOWANCE -OWANCE ED PAY	24445834.00 3528112.00 557339.00 22020543.00 18000.00 1739873.00 26937923.00 4060531.00	
HOUSE RENT MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT GRADE PAY INTERIM RELI CONSOLIDAT	LLOWANCE -ALLOWANCE -OWANCE ED PAY EF ED PAY	24445834.00 3528112.00 557339.00 22020548.00 18000.00 1739873.00 26937923.00 4060531.00 1542091.00	d
HOUSE RENT MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT GRADE PAY INTERIM RELI CONSOLIDAT UNIFORM TO	LLOWANCE - ALLOWANCE - OWANCE ED PAY EF ED PAY STAFF	24445834.00 3528112.00 557339.00 22020543.00 18000.00 1739873.00 26937923.00 4060531.00 1542091.00 247776.00	
HOUSE RENT MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT GRADE PAY INTERIM RELI CONSOLIDAT UNIFORM TO ALLOWANCES WASHING CH.	LLOWANCE - ALLOWANCE - OWANCE ED PAY EF ED PAY STAFF - LTO OTHER BOARD OF COUNCILORS ARGES	24445834.00 3528112.00 557339.00 22020543.00 18000.00 1739873.00 26937923.00 4060531.00 1542091.00 247776.00 5500.00	d .
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HOUSE RENT MEDICAL ALI WAGES EX-GRATIA BONUS CONSOLIDAT GRADE PAY INTERIM RELI CONSOLIDAT UNIFORM TO ALLOWANCES WASHING CH. OTHER FRIZED ANY OTHER FR	LLOWANCE -ALLOWANCE -OWANCE ED PAY EF ED PAY -TO OTHER BOARD OF COUNCILORS -ARGES -AND REGULAR ALLOWANCE -ES/COMMISSION	24445834.00 3528112.00 557339.00 22020548.00 18000.00 1739873.00 26937923.00 4060531.00 1542091.00 247776.00 5500.00 356450.00 162253.00	d
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	PROFESSIONAL SOCIETIES	359000.00 436270.00	
	TRAINING EXPENSES ASSESSMENT CHARGES	111892.00	
	QUOTATION AMT (WBSEDCL)	869598.00	- V-1/2
			151014927.0
Operation & Mai	F-00-100-00-1-100-10-10-10-10-10-10-10-10		
	DIESEL EXPENSES	10049.00	
	PETROL EXPENSES HIRE-CHARGES-CAR	1162.00 502284.00	
	HIRE-CHARGES-LORRY/TRACTOR	1346544.00	
	HIRE-CHARGES-GENERATOR	210595.00	
	HIRE-CHARGES-OTHERS	3691745.00	
	REPAIR AND MAINTENANCE-STATUES	279246.00	
	REPAIR AND MAINTENANCE-HERITAGE ASSETS	144700.00	
	REPAIR AND MAINTENANCE-ROADS AND PAVEMENTS	21961422.00	
	REPAIR AND MAINTENANCE-STREET LIGHT POSTS	14920414.00	
	REPAIR AND MAINTENANCE- BRIDGES AND FLY OVERS	74907.00	
	REPAIR AND MAINTENANCE-WATER SUPPLY	95602.00	
	REPAIR AND MAINTENANCE-PARKS AND PLAYGROUNDS	1965356.00	
	REPAIR AND MAINTENANCE PARKING LOTS	87714.00 273093.00	
	REPAIR AND MAINTENANCE -PUBLIC TOILETS REPAIR OF OTHER INSTITUTIONS	1795259.00	
	REPAIR AND MAINTENANCE -HOSPITALS	170062.00	"HEECONE"
	BURNING GHAT	282260.00	
	PASSENGER HEAD	41112.00	
	REPAIR AND MAINTENANCE-GUEST HOUSES	932397.00	
1200/120-02	REPAIR AND MAINTENANCE - OFFICE BUILDINGS	2281588.00	- 200
	REPAIR AND MAINTENANCE OF HALLS , AUDITORIUM, SHOPS AND MARKETS	449986.00	
	REPAIR AND MAINTENANCE OF OTHER MUNICIPAL BUILDINGS	2032526.00	
	AMBULANCES	6564.00	
	CARS	664765.00	
	VAN/RICKSHAW	196659.00	
	ANY OTHER VEHICLES	4542812.00	
	ALL VEHICLES	0.00	
	REPAIR AND MAINTENANCE-FURNITURE AND FIXTURES	950622.00	
	REPAIR AND MAINTENANCE-ELECTRIC APPLIANCES REPAIR AND MAINTENANCE-OFFICE EQUIPMENT	7788117.00 771259.00	
	REPAIR AND MAINTENANCE-HOSPITAL MACHINERY AND EQUIPMENT	46164.00	************
	TESTING AND INSPECTION EXPENSES	48070.00	
	GARBAGE CLEARANCE EXPENSES	1682440.00	
	LATE PAYMENT (TAXES)	289.00	200000000000000000000000000000000000000
-	Distributing frame		70257794.
THERS			
	COMMITMENT CHARGES	1446.00	
190000000000000000000000000000000000000	BANK CHARGES	4376.39	
	EXPENDITURE ON WELFARE OF WOMEN	22053600.00	= 10m/// 1.100m/file /em
	EXPENDITURE ON WELFARE OF CHILDREN	6288228.00	
	EXPENDITURE ON WELFARE OF AGED	24032400.00	
	EXPENDITURE ON WELFARE OF HANDICAPPED	838200.00 7866800.00	
	EXPENDITURE IN CONNECTION WITH FLOOD RELIEF EXPENDITURE IN CONNECTION WITH SOMOBYATHI	52000.00	
	EXP. IN CONNECTION WITH NFBS	4521540.00	
	EXP. RELATING TO SPECIAL CLEANINESS DRIVE,	430440.00	
	EAP, REDATING TO SPECIAL CELANITIES DINVE	433110.00	65089030.
CAPITAL EXPEND	ITURE		
	PUBLIC CONVENIENCES	3603847.00	
	MUNICIPAL HALLS, SHOPS, TOWN HALLS	2380062.00	US A DOMESTIC OF THE PARTY OF T
	NEW VALUE ADDITION TO BUILDING	581474.00	
	ANY OTHER MUNICIPAL BUILDING	1040802.00	
	STATUES	2214425.00	
	ROADS AND PAVEMENTS-CONCRETE	14422857.00	
	ROADS AND PAVEMENTS-black topped	5437750.00	
	ROADS AND PAVEMENTS-Others	6344864.00	
	CULVERTS	573784.00	
	DRAINS-OPEN	29565559.00	
	LAYING / REPLACEMENT OF SEWER LINES	3938130.00 9719865.00	
	WATER PIPELINES	6249974.00	
- 19	RESERVOIRS CLIBACOSIDI E DI MADS	. 2204110.00	
	SUBMERSIBLE PUMPS LAMP POSTS	9886167.00	
	EXPENSIVE VAT / CONTAINER / DUST BIN	1165005.00	A Committee of
	MINI LORRY	582142.00	
de la constantina	COMPUTERS	3117930.00	
	TV SET	92000.00	
	AIR CONDITIONERS	1791435.00	
	SURGICAL EQUIPMENTS	133100.00	
	OTHER OFFICE MACHINES AND EQUIPMENTS	1558559.00	
	ELECTRIC FITTINGS AND INSTALLATIONS	9839529.00	
	CCTV SURVELLANCE SYSTEM	789900.00	
	CABINETS	63140.00	
	CABINETS CHAIRS	12200.00	
	CABINETS CHAIRS TABLES	12200.00 300890.00	
	CABINETS CHAIRS TABLES OPERATION THEATRE /LABOUR ROOM	12200.00 300890.00 114126.00	
	CABINETS CHAIRS TABLES	12200.00 300890.00	

Member Ship No.-304978

MEDICAL STORE		
HEALTH STORE	3953075.00	15 PW SV
	744915.00	
STATIONARY STORE	13147283.00	
SANITARY AND CONSERVANCY STORE	1524036.00	
WATER SUPPLY STORE	23073578.00	
ELECTRICITY STORE		
	842636.00	
2. OTHER CAPITAL EXPENDITURE		166019840.00
IHHL	24945228.00	
HOUSING FOR ALL		
HOUSING FOR URBAN POOR	171905974.00	
The state of the s	2508800.00	
		199360002.00

We must thank the designated staffs for their active cooperation to carry out the job to the extent of our satisfaction. Without their active cooperation it would not have been possible for us to complete the work.

Place: Raiganj, Date:29/12/2020 For and on behalf of R K Ghosh & Associates

Chartered Accountant
Chartered Accountant
Chartered Accountant
RK Ghisch, Proprietor
Raiganj,
Uttar Dinajpur

ani. Unar

CHARTERED